



SQPS-941 Non-Conformance Material (NCM) Excel Report Supplier Guideline

By: Jose Dorado

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NCM Report – Excel Format

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Once a Veoneer Facility encounters an issue with the components, devices, characteristics or services provided by a Direct or Indirect supplier, a Non-Conformance Material (NCM) report is issued to document the concern.

An e-mail notification is received by the supplier Quality Contact listed in Supplier Board, and at that time they can print the report in Excel, which looks similar to the example to the right.

In the following pages a detailed explanation of each line item entry, is provided to guide the communication as well as the expected documented response process, timeliness of actions and specific information necessary to contain the issue.

Contains also the names and contact information for both the Veoneer Plant SQ managing the issue and the Veoneer employee who notified the concern

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Phone: +33-2-32914343

NON CONFORMING MATERIAL (NCM) REPORT				veoneer	
# NCM AEF 2019 0275					
NCM (TYPE) ID:		Supplier		DATE OPENED: 26 Sep. 2019	
SUPP / VEONEER:		Supplier		LAST CHANGE: 26 Sep. 2019	
SUPPLIER ID:		510017		PRODUCT ID: 10055000H	
SUPPLIER NAME:		AKF TEST VIRTUAL APP		DESCRIPTION: WEHUNG REEL KI 104	
SUPPLIER MANUFACTURING DATE LOT		SUPPLIER		PROGRAM	
SUB SUPPLIER		FOUND DATE: 26 Sep. 2019		ORIGINAL QTY HELD: 0	
DEFECT CODE:		Electronics / Electrical malfunc		Tonn Dore	
LOCATION FOUNDING:		FRM		DUE DATE: 25 Oct. 2019	
REPORTED BY:		Stephane Dumont		NCM (type) ID: 0275	
VNE MANUFACTURING DATE		CUSTOMER / OEM		MELAGE	
VNE ACCEPT/REJECT DATE					
SUPPLIER TECHNICAL PROBLEM DESCRIPTION:					
DESCRIPTION OF NON CONFORMANCE:					
NCM for test					
VEONEER BATCH		SUPPLIER BATCH		LOT SIZE	
				PO NUMBER	
				HELD QTY	
SUPPLIER REF:					
REF DOC NO:					
DISPOSITION:			IDENTIFICATION:		
DISP. BY:			DATE:		
ASSIGNED TO:			DUE DATE:		
DISPOSITION / VERIFICATION INSTRUCTIONS:					
FINAL PART DISPOSITION QTY:					
ACTUAL NC PARTS: 2					
NCM SEVERITY: NCM C					
NCM DATE / COMMENT: 26 Sep. 2019					
TYPE OF DISPOSITION					
SIMPLE		SORTED		REWORKED	
USE AS IS: 0		SORT-USE: 0		REWORK-USE: 0	
SCRAP: 0		SORT-SCRAP: 0		REWORK-SCRAP: 0	
RTS: 0		SORT-RTS: 0		RECYCLE/REWORK: 0	
TEST: 0					
UNDISPOSITIONED QTY: 0		COMMENTS:			
RESPONSE EXPECTED WITHIN: 2019.10.25					
SD REQUIRED: Yes					
SD REPORT NUMBER:					
COMMENTS:					
SUPPLIER DEBIT:					
COMMENTS:					
APPROVED BY: Stephane Dumont					
DATE: 26 Sep. 2019					
COMMENTS:					

Excel Format Detailed Explanation of each Field

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NON CONFORMING MATERIAL (NCM) REPORT

NCM AEF 2019 0275

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NCM (TYPE) ID:	Supplier	DATE OPENED:	26 Sep. 2019
SUPP / VEONEER:	Supplier	LAST CHANGE:	26 Sep. 2019
SUPPLIER ID:	510017	PRODUCT ID:	10055000B
SUPPLIER NAME:	AKF TEST VIRTUAL APP SUPPLIER	DESCRIPTION:	WEBBING, REEL, KL 104
SUPPLIER MANUFACTURING DATE/LOT		PROGRAM:	
SUB SUPPLIER			
FOUND DATE:	26 Sep. 2019	ORIGINAL QTY HELD:	0
DEFECT CODE:	Electronics / Electrical malfun	ASSIGNED TO:	Tony Dore
LOCATION FOUND/GEN:	FRM	DUE DATE:	25 Oct. 2019
REPORTED BY:	Stephane Dumont		(NCM expected to be closed)
VNE MANUFACTURING DATE			
CUSTOMER / OEM		MILAGE	
VNE ACCEPT/REJECT DATE			
SUPPLIER TECHNICAL PROBLEM DESCRIPTION:			
DESCRIPTION OF NON CONFORMANCE:			
NCM for test			
VEONEER BATCH	SUPPLIER BATCH	LOT SIZE	PO NUMBER
SUPPLIER REF:		IDENTIFICATION:	
REF DOC NO:		DATE:	
DISPOSITION:		DUE DATE:	
DISP. BY:			
ASSIGNED TO:			

- 1 NCM ID Number:** Unique identifier, starts with NCM, then Plant Code, Year of creation and a sequential number
- 2 NCM (TYPE) ID:**
 - Internal** – NCM issued between Veoneer plants
 - Supplier** – NCM issued to a supplier of a component that has a quality issue.
 - Logistic** – Delivery concerns see standard VS051 section 4.3
 - Outsourced** – NCMs created for MRO purchase Items or Services
- 3 SUPP/VEONEER:** defines if Veoneer found or is a pro-active supplier notification
- 4 SUPPLIER ID:** Code ID of the supplier producing/shipping component with issue
- 5 SUPPLIER NAME:** Name of the company producing/shipping component with issue
- 6 FOUND DATE:** Date of discovery or notification Internal or by Customer
- 7 DEFECT CODE:** Code used to categorize a type of defect, and be able to perform Pareto analysis
- 8 LOCATION FOUND:** Location where issue first observed, can be Plant, Line, Dock, Warehouse, Customer, etc.
- 9 REPORTED BY:** Name of the person who notified SQ of the issue

Excel Format Detailed Explanation of Every Field continuation

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NON CONFORMING MATERIAL (NCM) REPORT				
# NCM AEF 2019 0275				
NCM (TYPE) ID:		Supplier	DATE OPENED: 26 Sep. 2019	
SUPP / VEONEER:		Supplier	LAST CHANGE: 26 Sep. 2019	
SUPPLIER ID:		510017	PRODUCT ID: 10055000B	
SUPPLIER NAME:		AKF TEST VIRTUAL APP SUPPLIER	DESCRIPTION: WINDING, REEL, P	
SUPPLIER MANUFACTURING DATE/LOT			PROGRAM:	
SUB SUPPLIER				
FOUND DATE:		26 Sep. 2019	ORIGINAL QTY HELD: 0	
DEFECT CODE:		Electronics / Electrical m	SIGNED TO: Tony Dore	
LOCATION FOUND/GEN:		FRM	DUE DATE: 25 Oct. 2019	
REPORTED BY:		Stephane Dumont	(expected to be closed)	
VNE MANUFACTURING DATE			MILEAGE:	
CUSTOMER / OEM				
VNE ACCEPT/REJECT DATE				
SUPPLIER TECHNICAL PROBLEM DESCRIPTION:				
DESCRIPTION OF NON CONFORMANCE:				
NCM for test				
VEONEER BATCH	SUPPLIER BATCH	LOT SIZE	PO NUMBER	HELD QTY

- 10 **DATE OPENED:** Date of creation of the NCM, starts the clock on expected responses and actions
- 11 **LAST CHANGE:** Date when the document was last updated or modified
- 12 **PRODUCT ID:** VNE Part Number and level of the component or assembly having an issue
- 13 **DESCRIPTION:** Name of the part or component with the issue.
- 14 **PROGRAM:** Veoneer / Customer Program being affected by the issue.
- 15 **ORIGINAL QTY HELD:** Is the initial quantity of components or devices being placed in quarantine at Veoneer
- 16 **ASSIGNED TO:** Name of the Plant SQ who will manage the NCM and oversee all aspects of Problem Solving.
- 17 **DUE DATE:** Expected date of completion of all actions, including prevention then closure of the NCM.
- 18 **MILEAGE:** Number of Miles or Kilometers

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NON CONFORMING MATERIAL (NCM) REPORT
NCM AEF 2019 0275

NCM (TYPE) ID:		Supplier		DATE OPENED:		26 Sep. 2019	
SUPP / VEONEER:		Supplier		LAST CHANGE:		26 Sep. 2019	
SUPPLIER ID:		510017		PRODUCT ID:		10055000B	
SUPPLIER NAME:		AKF TEST VIRTUAL APP		DESCRIPTION:		WEBBING, REEL, KL 104	
		SUPPLIER		PROGRAM:			
SUPPLIER MANUFACTURING DATE/LOT							
SUB SUPPLIER							
FOUND DATE:		26 Sep. 2019		ORIGINAL QTY HELD:		0	
DEFECT CODE:		Electronics / Electrical malfunction		ASSIGNED TO:		Tony Dore	
LOCATION FOUND/GEN:		FRM		DUE DATE:		25 Oct. 2019	
REPORTED BY:		Stephane Dumont		(NCM expected to be closed)			
VNE MANUFACTURING DATE							
CUSTOMER / OEM				MILAGE			
VNE ACCEPT/REJECT DATE							
SUPPLIER TECHNICAL PROBLEM DESCRIPTION:							
DESCRIPTION OF NON CONFORMANCE:							
NCM for test							
VEONEER BATCH		SUPPLIER BATCH		LOT SIZE		PO NUMBER	

VNE ACCEPT/REJECT DATE: Date when the response and actions are deemed acceptable by the Plant SQ.

SUPPLIER TECHNICAL PROBLEM

DESCRIPTION: Based on the NCM description and the supplier knowledge of his process describe what is the real problem, avoiding focusing on symptoms, but rather why occurred

DESCRIPTION OF NONCONFORMANCE: Best explanation with existing data of what is the problem, usually following the 5W2H.

VEONEER BATCH: Is the batch or lot number assigned in Veoneer assigned to components or assemblies with direct traceability to supplier batch

SUPPLIER BATCH: Is the batch or lot number assigned by the supplier in his process.

LOT SIZE: Is the total amount of articles within the lot, manufactured under the same process conditions.

PO NUMBER: Purchase Order number that against which this parts were produced and shipped.

HELD QUANTITY: The amount of parts from the lot size that have been contained.

Excel Format Detailed Explanation of Every Field continuation

<p>SUPPLIER REF: 27</p> <p>REF DOC NO: 28</p> <p>DISPOSITION: 32</p> <p>DISP. BY: 30</p> <p>ASSIGNED TO: 31</p> <p>DISPOSITION / VERIFICATION INSTRUCTIONS: 35</p> <hr/> <p>FINAL PART DISPOSITION QTY: 36</p> <p>ACTUAL NC PARTS: 37</p> <p>NCM SEVERITY: NCM C</p> <p>NCM DATE / COMMENT: 26 Sep. 2019 38</p>	<p>IDENTIFICATION: 32</p> <p>DATE: 33</p> <p>DUE DATE: 34</p>	<p>27 SUPPLIER REFERENCE: Defines what supplier type of document has a direct relationship with this Lot (i.e, Build Order,etc.)</p> <p>28 REF DOC NO.: Control Number assigned by the supplier to aforementioned document</p> <p>29 DISPOSITION: Supplier definition of what to do with this material, Use As Is, Return, Scrap, Rework. In every case approval by the Plant SQ is mandatory</p> <p>30 DISPOSED BY: Name of the supplier contact making the decision on the material</p> <p>31 ASSIGNED TO: Name of who will execute the disposition on the material</p> <p>32 IDENTIFICATION: Visual Marking of the product and/or containers to be able to discern clean point</p> <p>33 DATE: Date when disposition of the material was done</p>
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TYPE OF DISPOSITION	SORTED	REWORKED																										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="2">SIMPLE</th></tr> <tr><td>USE-AS-IS:</td><td>0</td></tr> <tr><td>SCRAP:</td><td>0</td></tr> <tr><td>RTS:</td><td>0</td></tr> <tr><td>TEST:</td><td>0</td></tr> </table>	SIMPLE		USE-AS-IS:	0	SCRAP:	0	RTS:	0	TEST:	0	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="2">SORTED</th></tr> <tr><td>SORT-USE:</td><td>0</td></tr> <tr><td>SORT-SCRAP:</td><td>0</td></tr> <tr><td>SORT-RTS:</td><td>0</td></tr> </table>	SORTED		SORT-USE:	0	SORT-SCRAP:	0	SORT-RTS:	0	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="2">REWORKED</th></tr> <tr><td>REWORK-USE:</td><td></td></tr> <tr><td>REWORK-SCRAP:</td><td></td></tr> <tr><td>RECYCLE/REWORK:</td><td></td></tr> </table>	REWORKED		REWORK-USE:		REWORK-SCRAP:		RECYCLE/REWORK:	
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<p>UNDISPOSITIONED QTY: 0</p> <p>34 DUE DATE: Date when disposition process of the material is to completed</p> <p>35 DISPOSITION/ VERIFICATION INSTRUCTIONS: What, Who, When, How is this material to be handled.</p> <p>36 FINAL PART DISPOSITION QUANTITY: Total number of parts involved in the Disposition</p>	<p>COMMENTS:</p> <p>37 ACTUAL N/C PARTS: Number of parts confirmed defective after sorting, rework.</p> <p>38 NCM SEVERITY: How bad is the Failure Mode that this issue is creating in the product, ranked in accordance to the guidelines provided in VS051 as A, B, C, D or Supplier Communication</p> <p>39 NCM DATE / COMMENT: Date of the last revision of the NCM, same as create date if not revised</p>	
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RESPONSE EXPECTED WITHIN:	2019-10-25	COMMENTS:
SD REQUIRED: Yes		
SD REPORT NUMBER:		
SUPPLIER DEBIT:		COMMENTS:
APPROVED BY: Stephane Dumont	DATE: 26 Sep. 2019	
COMMENTS:		

RESPONSE EXPECTED WITHIN: Expected date of closure of this NCM.

SD REQUIRED: Yes or No answer, mandatory for NCM Severity A & B and at SQ discretion for others

SD REPORT NUMBER: Tracking Number of the 8D Report.

COMMENTS: Any additional comments related to the 8D activity.

SUPPLIER DEBIT: Tracking Number in the Supplier Charge Back APP to track status of Debit to supplier.

COMMENTS: Any additional comments or remarks related to the Charge Back activity.

APPROVED BY: Name of the SQ who has reviewed and deemed acceptable the Problem Solving process in the supplier 8D

DATE: Actual date when the NCM is approved.

COMMENTS: Any additional comments or remarks related to the NCM completion and approval.

Revision History :

Version #	Date	Author	Approver	Modification	Purpose
1.0	Jan. 27, 2022	Jose Dorado	Dennis Nielsen	New Release	New Release

Creating Trust in Mobility
Flawless Delivery
Customer-Centric Collaboration
Human-Centric Innovation

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